

HDMC Current Discharge Planning Process (for **ID/DD population**)

Discharge Process- detailed and lengthy modified process from the training center closures and the Department of Justice settlement agreement. General Guidelines. Discussions are held with

1. Individuals that can speak for themselves or Legal Guardians and/or Authorized Representatives (desired location)
2. Assessment of Needs is completed
3. Review of current services being received (Medical, Nursing, Respiratory, Dietary, OT, PT, SLP, Recreation Therapy, all disciplines)
4. Finances reviewed
5. Review of all equipment and supplies needed
6. Establish a list of “Essential Supports”
7. Meeting (s) held with LG/AR/Family, individual, Group Home Provider, HDMC Team, Community Services Board- determination as to whether the Group Home can provide/meet the needs of the individual. If Provider reports that they can meet the needs, the LG/AR/Family must agree.
8. Schedule training with the Provider/Group Home staff and the HDMC staff (Nursing, OT, PT, SLP, Recreation Therapy, etc.)
9. Provider trains their Group Home Staff
10. HDMC Admissions & Discharge Coordinators order the necessary equipment and supplies
11. HDMC Admissions & Discharge Coordinators ensure that transportation is set up for the individual
12. Trial visit occurs (overnight or longer depends on the individual’s needs). HDMC Staff are available to answer questions
13. Follow up meeting (s) held to discuss the visit. Determine if additional training is needed, address any other issues that may have occurred. Provide additional training.
14. If no concerns/issues, establish dates for post move monitoring. Community Services Board monitors within 1st seven days (for Community based Group Homes discharge, not discharge to Training Center). HDMC provides monitoring in person within 14 days of discharge and within 30 days of discharge
15. Follow calls occur at three (3) months and six (6) months