



COMMONWEALTH of VIRGINIA

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COMMISSIONER

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TO: CSB/BHA Executive Directors/CEOs
CSB/BHA Developmental Services Staff

FROM: Heather Norton
Acting Deputy Commissioner, Developmental Services

SUBJECT: Upcoming Training and Activities

DATE: June 8, 2020

As a part of ongoing initiatives surrounding preventative crisis care for individuals with developmental disabilities in the Commonwealth, the Department of Behavioral Health and Developmental Services will be requiring the use of a Crisis Risk Assessment Tool for persons with or suspected of having a developmental disability effective 7/1/2020. This tool has been developed in conjunction with input both from the support coordinator workgroups and from the DOJ Settlement Agreement's Expert Reviewer for Crisis Services. This tool has been designed to capture information that may put an individual at risk for crisis or hospitalization and to foster proactive referrals to the REACH programs if such a risk is determined.

There are several associated requirements that will be finalized in the FY21 Performance Contract, which include use and associated documentation of the tool both at intake and any subsequent face to face interaction with the individual, providing data on the tool to the Department, and CSB/BHA staff receiving training on how to utilize the tool.

I am pleased to announce that the associated training on the tool is now available in the Commonwealth of Virginia's Learning Center (COVLC) such that Executive Directors, Developmental Disability Directors, case management or support coordination supervisors, case managers or support coordinators, and intake workers can begin to access this training.

A downloadable copy of the Crisis Risk Assessment Tool is available within the resources tab in the training itself and is also attached to this email in Microsoft Word format. CSBs/BHAs may elect to utilize the Word document itself, or to incorporate the entirety of the Word document tool into their electronic health record. Additionally, instructions on how each CSB staff member would access the COVLC are included with this correspondence, labeled "COVLC CSB

Staff Account Registration Guide”. Please note the following when accessing COVLC: 1) Internet Explorer is not a supported web browser and the Learning Center recommends the use of Google Chrome, Microsoft Edge or Firefox; and 2) it is imperative that both new and existing users follow all instructions to include entering the name of their CSB/BHA in the “company name” section such that DBHDS can ascertain training compliance. Within the Learning Center, the training itself is titled “DBHDS-DD Crisis Risk Assessment Tool Training 2020” and can be accessed by searching any of the following queries: DD, Crisis, Risk Assessment, Risk, Assessment, Assessment Tool.

Thank you,

Cc: Alison Land
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