

## **CHARLOTTESVILLE AREA LHRC**

Approved Minutes

April 11, 2024

10:30 am

500 Old Lynchburg Road, Charlottesville, VA 22903

### **MEMBERS PRESENT**

Mary Sue Kivlighan– Committee Chairperson

Jeffrey Jones- Committee Vice Chairperson

Larry Ragland-Committee Member

Sarah Anderson-Committee Member

Tricia Suszynski-Committee Member

Candy Keith-Committee Member

### **Members Absent**

None

### **OTHERS PRESENT**

Cassie Purtlebaugh- Regional Manager, DBHDS Region 1

Artea Ambrose – Human Rights Advocate, DBHDS Region 1

Lequetta Hayes-Human Rights Advocate, DBHDS Region 1

Heather Hilleary- Human Rights Advocate, DBHDS Region 1

Courtney Underwood- Wall Residences

Victoria Smith- Wall Residences

Elijah Trantham-Wall Residences

Christopher Darden- Liberty Point

Jeff Breeden-Liberty Point

MA, on behalf of Individual 1

### **CALL TO ORDER**

Mary Sue Kivlighan called meeting to order at 10.33 am.

### **ROLL CALL/ATTENDANCE**

Those in attendance made introductions. Chair welcomed attendees.

### **APPROVAL OF AGENDA**

Motion to approve agenda was made by Sarah Anderson and seconded by Jeffrey Jones.

Motion carried.

### **APPROVAL OF MINUTES**

Motion to approve January 11, 2024, minutes was made by Sarah Anderson and seconded by Larry Ragland. Motion carried.

## **PUBLIC COMMENTS**

None.

## **CHAIR ANNOUNCEMENTS**

None.

## **Advocate Comments, Region 1, 3rd Quarter.** **Quarterly Complaint Statistics**

For the quarter ending 3/31/2023 in Region 1 (reporting through 3/13/2024):

- 20 Complaints involving allegations of ANE (CSB)
- 155 Complaints involving allegations of ANE (Providers)
- 9 Complaints not involving allegations of ANE (CSB)
- 7 Complaints not involving allegations of ANE (Providers)

This is a decrease of 38 total complaints from Q3 to Q4. Of Q4's 191 total complaints, 33 allegations involving ANE were substantiated. This is a percentage of 17.3% substantiated cases, which is a decrease of about 3% between Q3 and Q4.

### **• Summary of current Variances for R1**

There are no current variances for community-based providers in Region 1.

### **• Updates**

We are always recruiting LHRC members to join LHRCs in Region 1!

Please contact Cassie Purtlebaugh via email at [cassie.purtlebaugh@dbhds.virginia.gov](mailto:cassie.purtlebaugh@dbhds.virginia.gov) if you are interested in becoming a member of one of these committees.

### **• Upcoming Events**

2024-Community-Provider-Training-Schedule has been posted. Please visit our website [here](#) to check out upcoming training opportunities:

## **Upcoming 2024 SHRC Meetings**

The full SHRC meeting schedule can be found [here](#).

The SHRC is required to meet at least 8 times a year. Unless special circumstances apply, administrative sessions normally convene at 8:30am. Regular sessions normally convene at 9:00am and run until all agenda items are addressed. Portions of meetings are held in closed session. Appeals are normally scheduled for late morning.

## **Upcoming LHRC Trainings**

New LHRC members will receive notice in their appointment letters regarding attending Orientation and viewing the other training materials (Overview HRR, LHRC Forms, Fact Finding Hearings, FOIA). Training opportunities will be announced in your orientation packets.

**OLD BUSINESS:**

None

**NEW BUSINESS**

- Wall Residences
- Appeal Hearing

**CLOSED SESSION**

Upon a motion made by Sarah Anderson and seconded by Larry Ragland, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose to discuss Restrictions.

- Based on the discussion of the need for a restriction, it was determined that the Wall Residences restriction be approved with no recommendations.
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**RETURN TO OPEN SESSION**

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session, namely Restrictions.

Wall Residences- locked closet in the bedroom and alarms on bedroom window, bedroom door, second floor bathroom window and exterior doors. Larry Ragland made a motion, and Sarah Anderson seconded the motion to implement with no recommendations made in the closed session. This was unanimously approved by all members present.

Wall Residences- prohibited from having/using cameras/video devices while in the community setting. Jeffrey Jones made a motion, and Sarah Anderson seconded the motion to implement

with no recommendations made in the closed session. This was unanimously approved by all members present.

Wall Residences- Child-locks on the rear doors of vehicle. Larry Ragland made a motion, and Jeffrey Jones seconded the motion to implement with recommendations made in the closed session. This was unanimously approved by all members present.

Wall Residences- protective gloves/safety mittens and video monitoring in bedroom and common areas of the home 24 hours per day. Jeffrey Jones made a motion, and Sarah Anderson seconded the motion to implement with no recommendations made in the closed session. This was unanimously approved by all members present.

As part of a hearing request, the committee voted unanimously not to allow additional exhibits to be presented by the petitioner. Sarah Anderson made the motion and Larry Ragland second the motion.

By unanimous vote, the LHRC determined no violation of 12VAC35-115-50(B)(2) during the hearing between Liberty Point and MA. The LHRC did not make any recommendations.

Sarah Anders-yes; Larry Ragland-yes, Mary Sue Kivlighan-yes, Candy Keith-yes, Jeffrey Jones-yes, and Tricia Suszynski-yes.

### **MEETING ADJOURNED**

The next meeting will be held on July 11, 2024, at 10:30am. The meeting location will be Region Ten CSB with a virtual option for participants via TEAMS.

Hearing no other business, Mary Sue Kivlighan adjourned the meeting at 1:05 pm.