

Northern Virginia Hospitals
Local Human Rights Committee
Northern Virginia Mental Health Institute
3302 Gallows Road
Falls Church, VA 22042

Agenda ☐

Drafted Minutes

Approved Minutes ☒

Meeting Date/ Time:

Wednesday, January 23, 2019 at 6:30pm

Meetings are schedule every month on the fourth Wednesday 6of the month at 6:30p or as needed.

LHRC Members:

Jessica Gaarde (Co-Chair)

Susan Haenisch (Co-Chair)

Cheryl Wacker

Steven Hornstein

Donalda Jones

Taylor Reeves

Quorum Present:

✓ *indicates members present at the above identified meeting*

✓

✓

✓

Absent

✓

✓

✓

DBHDS OHR Advocate:

✓ **Ann Pascoe, Regional Advocate**

Others in attendance/ invited to attend:

Name

Provider/ Agency Name

Title

Don Kniffen

Inpatient Hospital/ Dominion Hospital

Assistant Administrator

Shannon Kasim

Inpatient Hospital/ Dominion Hospital

Outcomes Specialists

I Call to Order: The meeting was called to order at 6:39p by meeting Chair Ms. Gaarde

II Welcome and Introductions were completed.

III Finalize Agenda: The agenda was reviewed. No information was available on the proposed meeting with perspective LHRC member Kathy Somer. Ms. Haenisch will provide contact information to RA for Ms. Somer as Mr. Simmons had formally been in touch with Ms. Somer. The agenda was adjusted to reflect this change. Motion to accept the meeting minutes: Motion: Ms. Gaarde; second: Ms. Jones.

IV Review Minutes: The meeting minutes for the 12/5/18 meeting provided by Ms. Gaarde were reviewed. No corrections or adjustments noted. Motion to accept the meeting minutes: Motion: Ms. Jones; second: Ms. Gaarde.

V Public Comment: No public comment offered.

VI LHRC Business:

Training: Restrictions training completed. Training materials provided to members along with new LHRC member binders for each member.

VII OHR Advocate Report:

RA will contact Ms. Somer and invite her to the February meeting to be interviewed by the LHRC if Ms. Somer remains interested.

RA read Mr. Simmons retirement email where he mentioned members of the LHRC.

VIII New Business:

Provider Requested Business: CLOSED Session: Motion for closed session: Motion: Ms. Gaarde; second: Ms. Jones

Dominion Hospital: GS restrictions: restricted to unit and lounge only, bedroom door

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locked during day programming hours. This is a new restriction.

Return to OPEN Session: Motion to return to open session: Motion: Ms. Gaarge; second: Ms. Jones. All certified.

IX Review/ Vote on Business Conducted in Closed Session:

Motion to approve GS restrictions: Motion: Ms. Gaarde; second: Ms. Reeves

Motion to make the following recommendation to the provider: 100. B.3.d; Motion: Ms. Gaarde; second Ms. Reeves.

LHRC requested that Dominion Hospital return at the next meeting on 2/27/19 to provide an update. Dominion Hospital will not need to appear if the individual is discharge prior to that next meeting date.

X Old Business/ Committee Reports: The LHRC membership believes that the last time that the bylaws were reviewed was prior to June 2017. Therefore, all agree to review the bylaws and seek to have the bylaws approved. The LHRC agreed to wait until the SHRC has revised the general LHRC bylaws. Follow up at March meeting.

XI Next Meeting: Wednesday 2/27/19 at 6:30p
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XII Adjournment: Motion to adjourn at 8:01pm: Motion: Ms. Gaarde; second Ms. Wacker