

Suffolk Regional
Local Human Rights Committee
Western Tidewater CSB – 5268 Godwin Boulevard
Suffolk, VA 23434
03/05/2019 at 9:00 AM

MEMBERS PRESENT-

Steven Alexander – Vice- Chair
Dr. Natacha Dolson – Alternate Member
Sebrina Edwards – Member
Benicia Gill – Member
Odulia Brown – Alternate Member

MEMBERS ABSENT-

Georgiana Smith – Chairperson

OFFICE OF HUMAN RIGHTS-

Latoya Wilborne – Human Rights Advocate, DBHDS
Carlton J. Henderson – Human Rights Advocate, DBHDS
Reginald Daye – Regional Advocate, DBHDS

OTHERS PRESENT-

Carolyn Smith – Public
Cheryl Collier – Quality Assurance, WTCSB
Darlene Rawls – Clinical Director, WTCSB

CALL TO ORDER-

Ms. Edwards, Member, called meeting to order at 9:03 a.m. Those in attendance made introductions to include their name and title.

APPROVAL OF AGENDA-

The March 5, 2019 agenda was motioned to be accepted by Ms. Brown, seconded by Dr. Dolson, and unanimously approved by the committee members.

APPROVAL OF MINUTES-

The approval of the November 13, 2018 minutes were motioned to be accepted by Dr. Dolson, seconded by Ms. Brown, and unanimously approved by the committee members.

PUBLIC COMMENTS

None

CHAIR ANNOUNCEMENTS

None

REGIONAL ADVOCATE ANNOUNCEMENT/ ADVOCATE REPORT:

Mr. Reginald Daye made the announcements:

- Introduction of new advocates
 - Carlton Henderson, who will take over the Suffolk Region LHRC and Southeast Alliance LHRC.

- Latoya Wilborne, who will take over the Southeastern Virginia Training Center LHRC and Virginia Beach Area LHRC.
- Discussed upcoming regional training on CHRIS.
 - 3/28/19, 9:30 a.m. – 11:00 a.m.
 - Advised providers may sign up through Eventbrite
 - Encouraged attendance – at least 20 must sign-up/attend or training will be canceled and rescheduled
 - Confirmed provider can send a staff/representative
 - Advised will have quarterly provider trainings on various areas of the human rights regulations
 - Advised and encouraged providers to set-up an Eventbrite account as this will advise of future trainings
- Announced new meeting space for remaining 2019 meetings
 - WTCSB – 7025 Harbour View Blvd., Ste. 119, Suffolk, VA 23435
 - Change due to closer proximity
 - The Regional Meeting for CHRIS will also be at the new location
- Reginald Daye provided training on Robert’s Rules of Order / and process for closed session
 - Discussed the applicability in conducting LHRC meetings
 - Reviewed the steps for adding to, or changing the agenda
 - Reinforced committee members’ responsibility to make motions
 - Chair cannot make motions, but can entertain a motion
 - A member must second the motion before the motion can be carried and voted on
 - Important for the Chair to ask if there are questions or discussion needed on the motion prior to voting
 - Reinforced process for going into and coming out of closed session, in accordance with the FOIA
 - No voting in closed session
 - Can only discuss in closed session what the committee went into closed session for
 - All public attendees (include anyone not involved in the issue being presented) have to leave during closed session
 - Once return to open session, each member must certify that the only thing discussed while in closed session was what was in the motion for closed session

NEW BUSINESS:

Policy Update

- Western Tidewater CSB – Cheryl Collier (with Darlene Rawls)
 - Promotion and Protection of Individuals’ Rights/Video Monitoring and Surveillance Recording
 - Explained the policy is for Crisis Therapeutic Homes, VA HPR-5 REACH Crisis Team, and as a standard for other CSB’s as they refer to WTCSB for these particular lines of service
 - Confirmed staff receive notification of policy during onboarding

- Confirmed that Individual's and AR's are notified of video use during intake; and, in addition, signage in common areas serve as notification
- Confirmed video is recorded over when storage is depleted or approximately every 60 days
- Reginald Daye advised he reviewed the policy and did not have questions or concerns
- Mr. Alexander entertained a motion to vote on WTCSB's implementation of the policy, it was moved by Dr. Dolson and seconded by Ms. Edwards and unanimously approved by the committee members

OLD BUSINESS

None

CLOSED SESSION-

None

RETURN TO OPEN SESSION

None

TRAINING- Role of LHRC in Variance Process

Carlton J. Henderson led a training on 12VAC35-115-200. Variances and the Role and Responsibility of the LHRC in the Variance Review Process

NEXT MEETING-

May 14, 2019 – 9:00 a.m., WTCSB, 7025 Harbour View Blvd., Ste. 119, Suffolk, VA 23435

MEETING ADJOURNED-

Motion made to ADJOURN the meeting by Ms. Brown, seconded by Dr. Dolson at 10:05 a.m. with the unanimous approval of the committee members.