

## **CHARLOTTESVILLE AREA LHRC**

Approved Minutes

**April 21, 2022**

10:30 am

1225 Rio Road E. Charlottesville, VA 22901

Join ZoomGov Meeting <https://dbhds.zoomgov.com/j/1601264863> Meeting ID: 160 126 4863

Passcode: LHRCmeet1!

### **MEMBERS PRESENT**

John Shepherd – Committee Chairperson

Sarah Anderson- Committee Member

Jeffrey Jones- Committee Member

Mary Sue Kivlighan-Committee Member

### **Members Absent**

Bruce Ellsworth –Committee Vice Chairperson

Mittie Harvey-Committee Member

Amy Hereford-Committee Member

### **OTHERS PRESENT**

Cassie Purtlebaugh- Human Rights Regional Manager, DBHDS Region 1

Heather Hilleary- Human Rights Advocate, DBHDS Region 1

Lequetta Hayes – Human Rights Advocate, DBHDS Region 1

Artea Ambrose – Human Rights Advocate, DBHDS Region 1

Cassie Staples – DePaul Community Resources

Stephanie Terrell – Rappahannock Area Community Services Board

Joe Wickens – Rappahannock Area Community Services Board

A.M. – Interested individual

Z.C. – Interested individual

E.M. – Interested individual

T.C. – Interested individual

J.C. – Interested individual

### **CALL TO ORDER**

John Shepherd called meeting to order at 10:37am.

### **ROLL CALL/ATTENDANCE**

Those in attendance made introductions. Chair welcomed attendees.

### **APPROVAL OF AGENDA**

Motion to approve agenda was made by Jeffrey Jones and seconded by Mary Sue Kivlighan. Motion carried.

### **APPROVAL OF MINUTES**

Motion to approve January 21, 2022, was made by Mary Sue Kivlighan and seconded by Sarah Anderson. Motion carried.

### **PUBLIC COMMENTS**

None.

### **CHAIR ANNOUNCEMENTS**

No announcements from the Chair.

### **ADVOCATE REPORT AND TRAINING**

None.

### **OLD BUSINESS:**

None.

### **NEW BUSINESS**

- DePaul Resources reviewed two Next Friend appointments.
- The committee reviewed 2 requests for extension specific to a pending fact-finding hearing:
  - The first request was for an extension for the petitioner's submission of the petition to the hearing due to needing assistance from the Office of Human Rights in filing which was noted by the individual on the date that the petition was originally due. Motion for approval of the extension was made by Mary Sue Kivlighan and seconded by Jeffrey Jones. Motion carried.
  - The second request was for an extension for the director's response to the petition which was made due to the Office of Human Rights providing technical assistance to the provider relating to necessary redaction of the response. Motion for approval was made by John Shepherd and seconded by Sarah Anderson. Motion carried.
- Hearing involving RACSB

### **CLOSED SESSION**

Upon a motion made by John Shepherd and seconded by Sarah Anderson, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose to discuss Restrictions and Hearing

- Based on discussion of the need for the Next Friend, it was determined that each of the DePaul Next Friend requests did not require LHRC review as they were both family members qualifying as Authorized Representatives for appointment.
- Hearing was conducted in closed session.

### **RETURN TO OPEN SESSION**

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session, Restrictions and Hearing

John Shepherd motioned and Mary Sue Kivlinghan seconded the motion to implement the recommendations made in closed session.

John Shepherd-yes  
Sarah Anderson-yes  
Jeffrey Jones-yes  
Mary Sue Kivlighan-yes

**MEETING ADJOURNED**

The next meeting will be held on July 21, 2022, at 10:30am. The meeting location TBA and virtual via Zoom for Healthcare. Hearing no additional business, John Shepherd adjourned the meeting at 1:40 pm.